



CCC Fellows Program 2016-2017 Frequently Asked Questions

Any questions NOT addressed here may be asked via email to Kim Skylander, CCC Associate Director, at kim.skylander@colostate.edu.

Q1: When will the fellowship awards be announced and when will the actual fellowships begin?

A: The names of our 2016 Fellows will be announced March 1-2, 2016. Fellowships will begin on that date and run through August 2017. The first meeting of the eighth cohort of fellows will be held later during the month of March.

Q2: How will fellowship funds be disbursed?

A: We will give fellows information on fund disbursement at the first fellows meeting in March.

Q3: Do literature references in the body of my application count against the length allotment?

A: We recognize that literature references are sometimes critical to a proposal. While having a few references that go beyond the proposal length limitations is not a problem, please be selective with your references and avoid extensive lists.

Q4: What file format should I submit my application in?

A: We prefer that applications be submitted in PDF format, following specified naming conventions. If you are having difficulties with file formats or naming conventions, feel free to contact us for assistance.

This preferred naming convention is:

"Lastname-Firstname_Team_Application", Example: Skylander-Kim_Team_Application or Skylander-Kim_Grad_Application

Q5: Can I attach letters of support from collaborators to my application?

A: Letters of support will not be used in the evaluation of applications. However, we may contact your collaborators during the review process so they should be well-informed of the proposed project.

Q6: I have applied to CSU's Graduate School but have not yet been officially accepted. Am I eligible for a Fellowship?

A: You must be a current accepted graduate student at CSU to receive an individual fellowship (or be a current accepted graduate student at an institution to be part of a team fellowship).

Q7: I am not a full-time student. Am I eligible for a Fellowship?

A: You do not need to be a full-time student to be eligible for an individual fellowship or for the team fellowships, but you must be enrolled and accepted at your institution.

Q8: I am a graduate student now, but plan to finish during the term of the fellowship. Am I still eligible?

A: Yes, as long as you are enrolled as a graduate student for two semesters of the fellowship (Spring 2016, Summer 2016, Fall 2017, Spring 2017).

Q9: I am a conservation practitioner with existing partnerships at CSU. Do I need to establish a new partnership for the purpose of this fellowship?

A: Proposing to strengthen an existing partnership(s) is perfectly fine. What is most important is that you identify a partner who is a good fit for the proposed project.

Q10: I plan to utilize most or all of my fellowship funds in the first 6 months (or last 6 months) of the 18-month fellowship term. Is this okay?

A: You can use the funds whenever it is appropriate for your project. Expenses can be concentrated in a one-month workshop, lump sum travel or spread across the entire 18 months of the fellowship term. Note: You must use all of your funds by the end of the fellowship, August 31, 2017.

CCC reserves the right to hold back funds until the required products are turned in.

Q11: How do I fill out the budget template? What sorts of costs will the fellowship actually cover?

A: The lack of budget specificity is meant to encourage creativity, allowing you to address the needs of your particular project and your personal and professional strengths. Use the budget template, but you must also explain your budget in the proposal. If you are not based in Fort Collins it may make it easier and more understandable for your project to have two "Travel" sections, one which directly addresses travel by you or your team members for your proposed work, the other which addresses travel to Fort Collins for the fellows meetings, retreat, and other CCC Fellowship-wide activities.

Q12: How will my application be rated or evaluated?

A: Please see the separate document on our website called [Criteria for Evaluation of All Fellowship Applications](#)

Q13: I don't live in Fort Collins. Do I need to include travel costs to attend the monthly fellows meetings and other fellowship-related activities in Fort Collins in my budget?

A: Yes, these costs must be covered by your budget, or by other sources of funds available to you. If you are not based in Fort Collins it may make it easier and more understandable for your project to have two "Travel" sections, one which directly addresses travel by you or your team members for your proposed work, the other which addresses travel to Fort Collins for the fellows meetings, retreat, and other CCC Fellows Program-wide activities.

At a minimum, you MUST attend the Fellows Training Retreat in May, which is 3 days. We request that for the monthly meetings you cannot attend in person, that you conference-call or Skype in to maintain your connection and input into the program, and to exchange ideas with the other fellows. These call arrangements will be made prior to each of the meetings.

Note: Preference may be given to applicants who can attend most of the meetings and activities since building a strong network of fellows is one of the major goals of this program.

Q14: When and where will the CCC Fellows Retreat be held?

A: We will be holding the CCC retreat at the CSU Mountain Campus from May 17-19, 2016. You must attend all three days. Daily vans from campus to the retreat will be available (and encouraged) for use by all participants. All costs of the retreat itself will be covered by the CCC, but all travel expenses to and from Fort Collins and your home base (if not Ft. Collins) should be included in your budget.